

Membership Application 2024

Dear Applicant,

Attached are the Application Materials for Membership in the Costume Designers Guild, Local 892 of the International Alliance of Theatrical Stage Employees. The fully completed and signed application and the required supporting materials should be:

emailed or delivered to:

Costume Designers Guild, Local #892
Attn: Suzanne Huntington, Member Services Director
3919 W. Magnolia Blvd.
Burbank, CA. 91505

email: shuntington@cdgia.com

If you have questions, please review the Application FAQ page in addition to this application. If you have further questions, you may contact the Guild Office:

(818) 848-2800

We appreciate your interest in becoming a member of the Costume Designers Guild, Local 892 of the International Alliance of Theatrical Stage Employees and look forward to welcoming you.

Sincerely,

Brigitta Romanov
Executive Director
Costume Designers Guild



**COSTUME
DESIGNERS
GUILD**

Fill in all requested information and provide the requested materials.

Your application will be reviewed, and you may be requested to come in for an in-person interview.

Date of Application: _____
MM DD YY

Membership Type: Costume Designer
Select only one. Assistant Costume Designer
 Costume Illustrator
 United Scenic Artists, Local 829 member joining Local 892 as a Costume Designer

First Name: _____

Middle Name: _____

Last Name: _____

Date of Birth: _____
MM DD YY

Address1: _____

Address2: _____

City: _____

State: _____

Zip/Postal Code: _____

Country: _____

Phone: (_____) _____ - _____

Cell: (_____) _____ - _____

Fax: (_____) _____ - _____

Email Address: _____

Agent/Contact: _____

Social Media: _____

Website: _____

Education: _____

**Other Union
Local Affiliations:** _____

Please also attach all the following items. Your application will not be processed until all materials are provided.

1. Resume
2. Short Biography
3. Passport-type Photo
4. Copy of Work Visa: Requirement for all international applicants.
5. Three signed letters of recommendation (Someone you have worked for in the capacity of which you are applying. Example: director, line producer, or costume designer and may be any combination of these)
6. Independent documentation of relevant job classification from a deal memo, crew list or call sheet, or a DVD screenshot with credits. IMDB is not an eligible credit. (Illustrators do not need to provide this documentation.)

Indicate relevant experience.

Select **one** of the following items as applicable to your relevant experience **and** attach independent documentation via deal memo, complete crew list, call sheet, or screenshot of your credits directly from the DVD to verify your experience:

1. You were working on a non-union production that was organized into a union production by the International Alliance of Theatrical Stage Employees (IATSE). List (1) name of the production, (2) production company **and** (3) your credit (attach the relevant documentation)
2. You have worked on at least one feature motion picture or television project, commercial, or music video for commercial release with a screen credit as the Costume Designer, Assistant Costume Designer, Supervisor, or Costumer (depending upon the applied for membership classification). You have worked as costume illustrator or illustrated in a translatable industry. Live entertainment (theatre, pageants, etc.) are covered by other union locals and do not qualify for our membership. Student projects do not qualify as credits for our membership. List (1) name of the production, (2) production company **and** (3) your credit (attach the relevant documentation)

Applicant Signature (required) _____

Date _____

About the Costume Designers Guild

We are a creative group of professional motion picture and television Costume Designers, Assistant Costume Designers, and Illustrators who have joined together as a union organization as the Costume Designers Guild, Local 892 of the International Alliance of Theatrical Stage Employees. Local 892 serves as a community where members can support each other, share ideas, and shape future union policy. Local 892 protects our members' wages and working conditions. After certain on-the-job-hours are accumulated in a qualifying period, members may become eligible for health insurance and pension benefits that are among the best in the industry. There are many additional benefits of being a member of Local 892. However, it should be noted that the Local does not find work for its members or act in any manner as an employment agency.

The Costume Designers Guild is Local 892 of the International Alliance of Theatrical Stage Employees ("IATSE" or "IA"). The purpose of the IA as stated in its Constitution & Bylaws is: "To achieve, by organization and mutual endeavor, the improvement of the social and economic conditions of employees identified with the theatrical, moving picture, entertainment, amusement and commercial or industrial show industries of the United States and Canada, working in any of the crafts classifications or categories referred to in Article Eighteen, Section 10, of this Constitution, or in any other craft, classification or category over which this Alliance exercises or may exercise jurisdiction or with respect to whom this Alliance holds or may acquire bargaining rights; to insure the maintenance of a fair rate of wages for services competently rendered; to assure the employment of all members in these industries; and to secure to ourselves by unity of action such benefits as are rightfully ours, pledging ourselves in all difficulties to accept wise, honorable and conservative mediation, that equity maybe maintained." Local 892 is just one of 22 Hollywood union locals under the IATSE umbrella.

We come together 3 times a year for a general membership meeting and have numerous committees that welcome the membership's participation. A directory of Local 892 members is published from time to time. A newsletter/magazine is sent bi-monthly to members to keep them informed of ongoing activities. Local 892 honors its members at a glamorous awards dinner each year in February celebrating the artistry of costume design.

Membership Requirements

You must meet one of the requirements listed under the classifications below. Upon acceptance of application and documentation, an in-person interview may be conducted.

Costume Designer Membership Requirements

1. Costume Designer on a non-union production that was organized into a union production by the International Alliance of Theatrical Stage Employees (IATSE). Independent documentation of credit from a deal memo, crew list or call sheet must be provided.
2. Costume Designer on at least one (1) feature motion picture, television production, commercial, or music video made for commercial release, with independent documentation from a deal memo, crew list, call sheet, or DVD screenshot with credits, and three (3) signed letters of recommendation from Costume Designers or working professionals that are knowledgeable about your skills. *Live entertainment (theatre, pageants, etc.) are covered by other union locals. Student projects are not acceptable credits.*
3. Costume Supervisor (as a member of Local 705) on at least one (1) feature motion picture or television production for commercial release, with independent documentation from a deal memo, crew list, call sheet, or DVD screenshot with credits that you were the sole supervisor of both men's and women's costumes (a production that did not have a costume designer) and three (3) signed letters of recommendation from Costume Designers, Line Producers, or Directors that you have worked for in the capacity of costume designer.

Assistant Costume Designer Membership Requirements

1. Assistant Costume Designer on a non-union production that was organized into a union production by the IATSE. Independent documentation of credit from a deal memo, crew list, DVD with credits, or call sheet must be provided.
2. Assistant Costume Designer, Costume Supervisor or Costumer on at least one (1) feature motion picture or television production, commercial or music video for commercial release, with independent documentation from a deal memo, crew list, DVD screenshot with credits or call sheet and three (3) signed letters of recommendation from Costume Designers, Line Producers, or Directors that you have worked for in the capacity of assistant costume designer. *Live entertainment (theatre, pageants, etc.) are covered by other union locals.*

Costume Illustrator Membership Requirements

1. Three (3) signed letters of recommendation from Costume Designers, employers or other professionals who are knowledgeable about your skills directly related to costume illustration.

USA Local 829 Costume Designer joining Local 892 as a Costume Designer Membership Requirements

1. Member of United Scenic Artists, Local 829 applying to join Local 892 in the Costume Designer classification and providing documentation of good standing with Local 829 at the time of application.
2. Three signed letters of recommendation from Costume Designers, Line Producers, or Directors that you have worked for in the capacity of costume designer.

Membership Acceptance Fee Schedule and Payment Options:

Costume Designer

Please note "Important Payment Information" following this schedule regarding deadlines, payment requirements and potential penalties. (Your first quarter dues are wrapped into the total fees listed below. Quarterly dues thereafter are on the 1st of January, April, July, and October.)

Entrance Fee	\$6,500.00
First Quarter Dues	\$345.99
IATSE Processing Fee	\$100.00
Sketch Stamp	\$25.00
TOTAL DUE	\$6,970.99

Payment options – Please CIRCLE which of the three options you prefer:

1. Pay the total of **\$6,970.99** upon notice of membership acceptance. Payment method – Check, Cashier's Check, or Credit Card.
2. Pay **\$3,485.50** (1/2 entrance fee)
AND within 45 days pay remaining **\$3,485.49** Payment method – Check, Cashier's Check or Credit Card.
3. Pay **\$3,485.50**
upon notice of membership acceptance **AND \$1,161.83** will be automatically charged to a credit card for the next 3 consecutive months. This option requires providing valid Credit Card information (which will not expire during the payment period) at the time of the initial payment.

Important Payment Information

If a Credit Card will be used for any payment, a completed and signed Credit Card Charge Authorization form must be provided. **VISA, MasterCard, or American Express. It is your responsibility to make sure your expiration date is current throughout your payment schedule. There is a 3% convenience fee for all credit card transactions. Declined cards are subject to a \$25.00 late fee.**

Regardless of the Payment Option, full payment of all Entrance, Application and Initial Dues fees must be completed within the payment option period.

Failure to pay all Entrance, Application and Initial Dues fees by the outlined dates will result in forfeiture of your membership in Local 892, The Costume Designers Guild, and any monies paid.

Applicant Signature (required) _____ **Date** _____

Membership Acceptance Fee Schedule and Payment Options: Assistant Costume Designer

Please note "Important Payment Information" following this schedule regarding deadlines, payment requirements and potential penalties. (Your first quarter dues is wrapped into the total fees listed below. Quarterly dues thereafter are on the 1st of January, April, July, and October.)

Entrance Fee	\$3,750.00
First Quarter Dues	\$284.77
IATSE Processing Fee	\$100.00
Sketch Stamp	\$25.00
TOTAL DUE	\$4,159.77

Payment options - Please CIRCLE which of the three options you prefer:

1. Pay the total of **\$4,159.77** notice of membership acceptance. Payment method – Check, Cashier's Check, or Credit Card.
2. Pay **\$,2079.89** (1/2 entrance fee)
AND within 45 days pay **\$2079.88** Payment method – Check, Cashier's Check or Credit Card.
3. Pay **\$2079.87**
upon notice of membership acceptance **AND \$693.30** will be automatically charged to a credit card for the next 3 consecutive months. This option requires providing valid Credit Card information (which will not expire during the payment period) at the time of the initial payment.

Important Payment Information

If a Credit Card will be used for any payment, a completed and signed Credit Card Charge Authorization form must be provided. **VISA, MasterCard, or American Express. Make sure your expiration date is current throughout your payment schedule. There is a 3% convenience fee for all credit card transactions. Declined cards are subject to a \$25.00 late fee.**

Regardless of the Payment Option, full payment of all Entrance, Application and Initial Dues fees must be completed within the payment option period.

Failure to pay all Entrance, Application and Initial Dues fees by the outlined dates will result in forfeiture of your membership in Local 892, The Costume Designers Guild, and any monies paid.

Applicant Signature (required) _____ Date _____

Membership Acceptance Fee Schedule and Payment Options: Costume Illustrator

Please note "Important Payment Information" following this schedule in regard to deadlines, payment requirements and potential penalties. (Your first quarter dues is wrapped into the total fees listed below. Quarterly dues thereafter are on the 1st of January, April, July, and October.)

Entrance Fee	\$3,500.00
First Quarter Dues	\$235.11
IATSE Processing Fee	\$100.00
Sketch Stamp	\$25.00
TOTAL DUE	\$3,860.11

Payment options - Please CIRCLE which of the three options you prefer:

1. Pay the total of **\$3,860.11** upon notice of membership acceptance. Payment method – Check, Cashier's Check, or Credit Card.
2. Pay **\$1,930.05** (1/2 entrance fee)
AND within 45 days pay remaining **\$1,930.06** Payment method – Check, Cashier's Check or Credit Card.
3. Pay **\$1,930.06**
upon notice of membership acceptance **AND \$643.35** will be automatically charged to a credit card for the next 3 consecutive months. This option requires providing valid Credit Card information (which will not expire during the payment period) at the time of the initial payment.

Important Payment Information

If a Credit Card will be used for any payment, a completed and signed Credit Card Charge Authorization form must be provided. **VISA, MasterCard, or American Express. Make sure your expiration date is current throughout your payment schedule. There is a 3% convenience fee for all credit card transactions. Declined cards are subject to a \$25.00 late fee.**

Regardless of the Payment Option, full payment of all Entrance, Application and Initial Dues fees must be completed within the payment option period.

Failure to pay all Entrance, Application and Initial Dues fees by the outlined dates will result in forfeiture of your membership in Local 892, The Costume Designers Guild, and any monies paid.

Applicant Signature (required) _____ **Date** _____

Membership Acceptance Fee Schedule and Payment Options: USA Local 829 Costume Designer joining Local 892 as a Costume Designer

Please note "Important Payment Information" following this schedule in regard to deadlines, payment requirements and potential penalties. (Your first quarter dues is wrapped into the total fees listed below. Quarterly dues thereafter are on the 1st of January, April, July, and October.)

Entrance Fee	\$3,250.00
First Quarter Dues	\$345.99
IATSE Processing Fee	\$100.00
Sketch Stamp	\$25.00
TOTAL DUE	\$3720.99

Payment options - Please CIRCLE which of the three options you prefer:

1. Pay the total of **\$3,720.99** upon notice of membership acceptance. Payment method – Check, Cashier's Check, or Credit Card.
2. Pay **\$1,860.50** (1/2 entrance fee) **AND** within 45 days pay remaining **\$1,860.49** Payment method – Check, Cashier's Check or Credit Card.
3. Pay **\$1,860.51** upon notice of membership acceptance **AND \$620.16** will be automatically charged to a credit card for the next 3 consecutive months. This option requires providing valid Credit Card information (which will not expire during the payment period) at the time of the initial payment.

Important Payment Information

If a Credit Card will be used for any payment, a completed and signed Credit Card Charge Authorization form must be provided. **VISA, MasterCard, or American Express. Make sure your expiration date is current throughout your payment schedule. There is a 3% convenience fee for all credit card transactions. Declined cards are subject to a \$25.00 late fee.**

Regardless of the Payment Option, full payment of all Entrance, Application and Initial Dues fees must be completed within the payment option period.

Failure to pay all Entrance, Application and Initial Dues fees by the outlined dates will result in forfeiture of your membership in Local 892, The Costume Designers Guild, and any monies paid.

Applicant Signature (required) _____

Date _____

CREDIT CARD AUTHORIZATION FORM
FOR PAYMENT

If you wish to have your membership dues and fees paid via credit card, complete and return the **signed original** of this form with your current Dues statement. It is the member's responsibility to keep card information current. Note: **A 3% convenience charge will be added to all credit card transactions. \$25 fee will be assessed on declined card transactions.**

American Express

MasterCard

VISA

Account Number: _____

Name on Account: _____

Expiration Date: _____

CVC Code (3-digit code on back): _____ Zip Code: _____

Payment Instructions:

- Charge as per the agreed upon repayment plan letter (enclosed).
- Charge initiation/reclassification/reinstatement fee only as agreed upon by Acceptance Fee/Payment Option choice (Option 1, 2, or 3. enclosed).**
- HW Affiliate Fee (\$100 Annually)

I authorize the Costume Designers Guild to charge the indicated credit card account as instructed above.

By: _____ **Dated:** _____
(Signature Required)

Fax to: 818-848-2800 or email cdgia@cdgia.com



Application for Membership in a Local Union

of the International Alliance of Theatrical Stage Employees, Moving Picture Technicians, Artists and Allied Crafts of the United States, its Territories and Canada

I hereby make application for membership in Local No. _____ of the International Alliance of Theatrical Stage Employees, Moving Picture Technicians, Artists and Allied Crafts of the United States, its Territories and Canada ("the Union"). I base my application for membership on the following facts, which I affirm to be true:

I, _____, was born on _____ and presently
(Print or Type Name) (Month) (Day) (Year)

reside at _____
(Street) (City) (State/Province) (Zip/Postal Code)

Home Phone _____ Cell Phone _____

Email Address _____ Do you have a Twitter account? Yes No

My Social Security/Insurance Number is _____

I am by occupation a _____ and have worked at the following employers in the entertainment industry: _____

Presently employed by _____ as a _____
(Specify Occupation)

Previously applied for membership in a Local Union or Department of the I.A.T.S.E.? _____, to Local No. _____

Was Application rejected? _____. This application is for Journeyman ____ or Apprentice ____? (check one)

PLEDGE

I, the undersigned, as a condition of my membership in the International Alliance of Theatrical Stage Employees, Moving Picture Technicians, Artists and Allied Crafts of the United States, its Territories and Canada, do solemnly pledge myself to accept and abide by the provisions of the I.A.T.S.E. Constitution and Bylaws, as now in force and hereafter legally amended, hereby express my consent to be governed thereby in the conduct of my trade and in my relationship with the Union.

Signature of Applicant _____ Date _____, 20____

Initiation Fee _____ Amount Paid _____

(LOCAL SEAL HERE)

This application submitted by Local No. _____

Secretary _____

This is to certify that _____ has on this _____ day of _____, 20____, been admitted to membership in Local No. _____ having fully complied with the requirements as set forth in the Constitution and Bylaws of the Local Union and the International Alliance of Theatrical Stage Employees, Moving Picture Technicians, Artists and Allied Crafts of the United States, its Territories and Canada.

Member's Social Security/Insurance Number _____

(LOCAL SEAL HERE)

_____, President

_____, Secretary

THIS STUB TO BE COMPLETED AND RETURNED TO THE GENERAL OFFICE IMMEDIATELY FOLLOWING APPLICANT'S ADMISSION TO MEMBERSHIP.

THIS APPLICATION MUST BE ACTED UPON WITHIN SIX MONTHS OTHERWISE A NEW APPLICATION MUST BE SUBMITTED.

THIS APPLICATION MUST BE ACCOMPANIED BY THE \$100.00 PROCESSING FEE OR \$10.00 PROCESSING FEE FOR SPECIAL DEPARTMENT LOCAL UNIONS.